

8/4/11

## Highlighted Opportunities

### Content and Social Media Specialist

**Institution:** International Reading Association

**Location:** Newark, DE, USA

**Level:** IRA Positions

**Date posted:** 26-Jul-11

**Deadline for application:** 8/26/11

**Job description:**

**BASIC FUNCTIONS:**

The Content Integration Specialist will be responsible for supporting the acquisition, development, and production of online content for the International Reading Association (IRA), an international membership organization for literacy professionals. Primary duties will include researching and writing the Association's monthly e-newsletter, IRA Inspire; managing submissions, editing, and formatting duties for daily blog posts on IRA's private social media site, Engage; and supporting activities related to content for professional development products.

**SCOPE OF RESPONSIBILITIES:**

- Research, develop, and write teaching ideas based on IRA content for the Association's monthly membership e-newsletter IRA Inspire.
- Format and post daily blog features to Engage. Set up links to navigational menus, prepare teaser content containers, and add content to the IRA content management system where needed.
- Manage submissions and permissions from authors for member content.
- Support scheduling and management of the editorial calendar for Engage.
- Edit and proof content submitted by contributors for the Engage blog, the Members Only web area, and other content venues.
- Work with designers on layouts for various types of content.
- Write membership blog posts, introductory teaser copy, and other copy for the blog.
- Create, develop, and nurture diverse online communities.
- Support IRA authors, councils, and special interest groups in developing online communities and discussion groups that fit their needs.
- Manage distribution of IRA Inspire, including the list extraction/segmentation and e-blast distribution.
- Create daily/weekly social media posts for Facebook and Twitter promoting new content on IRA online communities.
- Audio edit weekly podcasts.

- Research and develop interview questions for blog and podcast interviews with children's literature authors and literacy experts.
- Set up user access for contributors in the Association's membership database.
- Manage the monthly content updates for the Resource Roundup section of Members Only
- Create purchase requisitions, process bills for payment, and other budget-related activities for content projects.
- Attend the Association's Annual Convention for the purpose of recording podcasts with authors and demonstrating our social media and Members-only communities to our members.
- Other duties as assigned by manager.

**INTERNAL RELATIONS:** Reports directly to the Content Integration Officer. Work requires interaction with other staff in all units.

**EXTERNAL RELATIONS:** Work with outside vendors, agencies, and suppliers.

**CRITERIA FOR PERFORMANCE EVALUATION:** Effectiveness and efficiency in performing assigned tasks and maintaining agreed upon timetables.

**Job requirements:**

**QUALIFICATIONS:**

- Strong creative skills including superior writing ability. Minimum 3 years professional writing and editing experience is required. Candidate must have the ability to juggle, with ease, diverse writing and/or editing assignments including social media blogging, online newsletters, academic/educational pieces, and marketing writing.
- Minimum of 2 years of immersive, professional experience in social media, including blogging, discussion forums, Facebook and Twitter posting, and engaging customers in social media communities is required.
- Bachelor's degree in Marketing, Journalism, Creative Writing, English, or related field.
- Aptitude and enthusiasm for online content production is required. Experience with basic HTML and/or use of Dreamweaver or other HTML programs is preferred; interest and willingness to learn these skills required.
- Experience with creating/editing audio podcasts is preferred; interest and willingness to learn required. Experience with video editing a plus.
- Project management experience including scheduling, designer/vendor management, and budget management required.
- Candidate must be a self starter capable of managing and successfully prioritizing and executing multiple concurrent tasks and meeting tight deadlines. Must be organized, detail oriented, and focused on execution.
- Must have a "can-do" attitude and be flexible in a fast-paced environment.
- Proven ability to work effectively as part of a team.
- Strong communication and problem solving skills.
- Experience with relevant software applications including MS Office and Adobe Acrobat required. Experience with Dreamweaver, Audacity, and content management systems a plus.

- Experience in nonprofit and/or educational associations a plus.
- Knowledge of children's literature and/or literacy professional development publishing a plus

**PHYSICAL REQUIREMENTS:**

- Ability to use computer terminal for potentially long periods of time
- Must be able to distance walk through convention centers
- Must be able to work long hours including early mornings and late evenings during conferences
- Travel to annual convention and able to work on weekends as necessary
- Must be able to do minimal lifting of boxes

**Salary:**

\$40,929 - \$51,161

**How to apply:**

- Interested employees must complete an application for employment and submit it to the Human Resources Department within five business days of the posting.
- To be eligible, employees must meet the requirements of the new position, must have held their current position for at least six months, must have a satisfactory performance record, and must have no adverse disciplinary actions during the same time period.
- The Human Resources Department will simultaneously solicit outside candidates during or after the posting period.

**Employer profile:**

Since 1956, IRA has been a nonprofit, global network of individuals and institutions committed to worldwide literacy. More than 70,000 members strong, the Association supports literacy professionals through a wide range of resources, advocacy efforts, volunteerism, and professional development activities. Our members promote high levels of literacy for all by: - Improving the quality of reading instruction - Disseminating research and information about reading - Encouraging the lifetime reading habit

The Association is an Equal-Opportunity Employer. It is policy not to discriminate against any employee or job applicant because of any legally recognized basis, including, but not limited to, race, color, religion, sex, national origin, age, disability, or veteran status.

**Contact information:**

Phone:

E-mail: [jobpostings@reading.org](mailto:jobpostings@reading.org)

Fax:

URL: [www.reading.org](http://www.reading.org)

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# **JOB FAIR!!!**

## **Free and open to the public!**

**Thursday, August 25, 2011**  
**1-6 p.m.**

**Talbot County Community Center**  
10028 Ocean Gateway (Route 50)  
Easton, Maryland 21601

*Local employers will be in attendance – bring your resumes and dress appropriately for an “on-the-spot” interview!*

**Don't forget to check these important sites for opportunities:**

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountysde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

**The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date**.**

Job title: Food Service Worker

Opening date: 7/29/2011

**Final filing date: Aug 4 2011 11:5**

Recruitment number: 072811-MCBD01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072811&R2=MCBD01&R3=351400>

Job title: Security Officer

Opening date: 7/29/2011

**Final filing date: Aug 4 2011 11:5**

Recruitment number: 072811-MBDZ01-350100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072811&R2=MBDZ01&R3=350100>

Job title: Telecommunications/Network Technician II

Opening date: 7/29/2011  
Final filing date: Aug 4 2011 11:5  
Recruitment number: 072811-MADF02-370100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072811&R2=MADF02&R3=370100>

Job title: Nursing Supervisor  
Opening date: 7/29/2011  
Final filing date: Aug 4 2011 11:5  
Recruitment number: 072511-MDGB04-200900  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072511&R2=MDGB04&R3=200900>

Job title: Hospital Social Services Administrator II  
Opening date: 7/29/2011  
Final filing date: Aug 4 2011 11:5  
Recruitment number: 071411-MDDJ02-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071411&R2=MDDJ02&R3=351400>

Job title: Family Service Specialist  
Opening date: 7/30/2011  
Final filing date: Aug 5 2011 11:5  
Recruitment number: 072911-MDDQ01-370500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MDDQ01&R3=370500>

Job title: Family Service Assistant I  
Opening date: 7/30/2011  
Final filing date: Aug 5 2011 11:5  
Recruitment number: 072911-MDDN01-370600  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MDDN01&R3=370600>

Job title: Human Resources Specialist III  
Opening date: 7/30/2011  
Final filing date: Aug 5 2011 11:5  
Recruitment number: 072911-MACB03-100200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MACB03&R3=100200>

Job title: Family Service Specialist  
Opening date: 7/30/2011  
Final filing date: Aug 5 2011 11:5  
Recruitment number: 072911-MDDQ01-370501  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MDDQ01&R3=370501>

Job title: Correctional Records Supervisor  
Opening date: 7/30/2011  
Final filing date: Aug 5 2011 11:5  
Recruitment number: 072911-MAAC03-380100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MAAC03&R3=380100>

Job title: Volunteer Services Coordinator  
Opening date: 7/30/2011  
Final filing date: Aug 5 2011 11:5

Recruitment number: 072911-MDLA01-200600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MDLA01&R3=200600>

Job title: Nursing Supervisor

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Youth Rehabilitation Counselor I

Opening date: 8/4/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 080311-MDDV01-370400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDDV01&R3=370400>

Job title: Registered Nurse I

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Social Worker/Case Manager

Opening date: 8/4/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 080211-MDDZ57-350700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080211&R2=MDDZ57&R3=350700>

Job title: Application Support Project Leader

Opening date: 8/4/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 080211-MADA05-351000

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080211&R2=MADA05&R3=351000>

Job title: Museum/Historic Site Interpreter

Opening date: 8/4/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 072111-MEAZ07-200600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072111&R2=MEAZ07&R3=200600>

Job title: Museum/Historic Site Interpreter

Opening date: 8/4/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 072011-MEAZ07-200600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MEAZ07&R3=200600>

Job title: Registered Nurse II

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Operations Support Specialist

Opening date: 7/30/2011

Final filing date: Aug 12 2011 11:5

Recruitment number: 072911-MAAZ12-600700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072911&R2=MAAZ12&R3=600700>

Job title: Unemployment Insurance Claims Deputy

Opening date: 7/30/2011

Final filing date: Aug 12 2011 11:5

Recruitment number: 072811-MDDZ68-600600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072811&R2=MDDZ68&R3=600600>

Job title: State Accountant V

Opening date: 7/17/2011

Final filing date: Aug 16 2011 11:5

Recruitment number: 071311-MABC05-250500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=071311&R2=MABC05&R3=250500>

Job title: Unemployment Insurance Revenue Quality Control Auditor

Opening date: 8/4/2011

Final filing date: Aug 17 2011 11:5

Recruitment number: 080311-MABZ13-600600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MABZ13&R3=600600>

Job title: Advanced Practice Nurse

Opening date: 2/18/2011

Final filing date: Aug 17 2011 11:5

Recruitment number: 011411-MDGB05-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=011411&R2=MDGB05&R3=350500>

Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 022311-MCCH01-380100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MCCH01&R3=380100>

Job title: Registered Nurse III

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse II

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Licensed Practical Nurse III

Opening date: 3/3/2011

Final filing date: Aug 30 2011 11:5

Recruitment number: 030111-MDGA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Licensed Practical Nurse II

Opening date: 3/3/2011

Final filing date: Aug 30 2011 11:5

Recruitment number: 030111-MDGA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5

Recruitment number: 030211-MDCD02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030211&R2=MDCD02&R3=350500>

Job title: Nursing Supervisor

Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5

Recruitment number: 022811-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022811&R2=MDGB04&R3=350500>

Job title: Nutritionist II

Opening date: 3/16/2011

Final filing date: Sep 12 2011 11:5

Recruitment number: 020111-MDFA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDFA02&R3=350500>

Job title: Nursing Supervisor

Opening date: 3/17/2011

Final filing date: Sep 13 2011 11:5

Recruitment number: 031411-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDGB04&R3=350500>

Job title: Registered Nurse III



Opening date: 3/17/2011  
Final filing date: Sep 13 2011 11:5  
Recruitment number: 030111-MDGB03-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGB03&R3=350500>

Job title: Psychiatrist III  
Opening date: 3/18/2011  
Final filing date: Sep 14 2011 11:5  
Recruitment number: 031411-MDEC03-350600  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDEC03&R3=350600>

Job title: Nutritionist III  
Opening date: 3/18/2011  
Final filing date: Sep 14 2011 11:5  
Recruitment number: 031411-MDFA03-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDFA03&R3=350500>

Job title: Registered Nurse III  
Opening date: 3/18/2011  
Final filing date: Sep 14 2011 11:5  
Recruitment number: 031511-MDGB03-351100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=351100>

Job title: Registered Nurse III  
Opening date: 3/19/2011  
Final filing date: Sep 15 2011 11:5  
Recruitment number: 031511-MDGB03-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=350500>

Job title: Nurse Consultant  
Opening date: 3/18/2011  
Final filing date: Sep 14 2011 11:5  
Recruitment number: 031511-MDGZ01-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGZ01&R3=350500>

Job title: Nursing Director  
Opening date: 5/3/2011  
Final filing date: Oct 30 2011 11:5  
Recruitment number: 041311-MDGB08-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500>

Job title: Public Health Administrator II  
Opening date: 5/21/2011  
Final filing date: Nov 17 2011 11:5  
Recruitment number: 051911-MDDL03-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500>

Job title: Dentist  
Opening date: 5/28/2011  
Final filing date: Nov 24 2011 11:5

Recruitment number: 052411-MDEA01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500>

Job title: Registered Nurse III

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062211-MDCD02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Registered Nurse II

Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5

Recruitment number: 070611-MDGB02-380200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Registered Nurse III

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III

Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5

Recruitment number: 072011-MDGB03-350500

Web link:

## See Below for Opportunities Recently Posted in the Cape Gazette

[Administrative RN Nurse](#) - Mid-Atlantic Family Practice

[Babysitter, Child Assistant, Lifeguards](#) - Sussex Family YMCA

[Barista](#) - Federal Street Gallery

[Breakfast Staff](#) - Hotel Rehoboth

[Caregivers](#) - Home Instead Senior Care

[Choir Director](#) - Harbeson United Methodist Church

[Clerical Position](#) - Mid-Atlantic Family Practice

[CNAs](#) - Cadia Rehabilitation-Renaissance

[Dental Assistant](#) - Practice in Dagsboro

[Dental Hygienist](#) - Dagsboro Dental Office

[Director of Nursing](#) - Cadia Rehabilitation – Renaissance

[Employment Specialist](#) - Non-profit

[Experienced Cook](#) - Bob Evans Restaurant

[Food and Beverage Cook](#) - The Peninsula

[Front Desk, Massage Therapist](#) - Pure Bliss

[Handpackers, Stackers](#) - Pinnacle Foods

[Insurance Sales](#) - State Farm

[Job Opportunities](#) - Bayside Resort Golf Club

[Job Opportunities](#) - Perdue

[Licensed Agents](#) - M Insurance Services

[Lifeguards](#) - Carter Pool Management

[Medical Assistant](#) - Medical Practice

[Medical Assistant](#) - Medicine

[Nanny](#) - 6 Month Old Baby

[Nanny](#) - Children from Ages 3-7

[Plumber, Drain Tech, Water Jet](#) - Clendaniel

[Reading Specialist, Bus Monitors](#) - Cape Henlopen School District

[Sales Associates](#) - Boutique

[Sales Person](#) - The Perfume Shoppe

[Salon Positions](#) - Salon Milton

[Screen Printer/Embroiderer](#) - Logo Motive

[Secretary/Receptionist](#) - Medical Practice

[Senior Accountant](#) - The Knowland Group

[Servers, Dishwashers](#) - Captain's Table

[Servers, Line Cooks](#) - Eden, Jam Bistro

[Service Aides, Teachers](#) - Cape Henlopen School District

[Sous Chef](#) - The Pickled Pig Pub

[Spa Coordinator](#) - Ocean Retreat Day Spa

## Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
<a href="#">QA Tester (SAS / SQL)</a>	Collabera Inc.	Newark, DE	Aug-04	<a href="#">Apply</a>
<a href="#">QA Tester / Test Lead</a>	Collabera Inc.	Wilmington, DE	Aug-04	<a href="#">Apply</a>
<a href="#">Insurance Sales Agent</a>	American General Life and Accident Insurance Company	Dover, DE	Aug-04	<a href="#">Apply</a>
<a href="#">Sales Management Trainee</a>	Firestone Complete Auto Care - Northeast	Dover, DE	Aug-04	<a href="#">Apply</a>
<a href="#">Outside Sales Representative</a>	Superior Plus Energy	New Castle, DE	Aug-04	<a href="#">Apply</a>
<a href="#">Sr. .Net Developer/QA Lead</a>	Modis	New Castle, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Registered Nurse- CICU 7pm-7am- Fulltime- 60 hours every two wee</a>	Nemours	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Box Office Assistant - DuPont Theatre</a>	DuPont Company	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Store Manager - RadioShack</a>	RadioShack	Middletown, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Food Service Manager</a>	Exceptional Care for Children	Newark, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Marketing Product Manager</a>	Integrity Staffing Solutions, Inc	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Entry Level Advertising/Marketing--Immediate Hire!</a>	Direct HD Marketing	Dover, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Construction Superintendent</a>	WT Resources	Dover, DE	Aug-03	<a href="#">Apply</a>

<a href="#">Sales &amp; Account Manager job - Delaware</a>	UnitedHealth Group	Dover, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Chaseworks Contract Recruiter</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Marketing Director, Chase Sapphire Portfolio Engagement</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Business Cards Risk Senior Analyst</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Chaseworks Contract Recruiter</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Application Developer (JAVA, VB.Net)</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Project Manager</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Risk CL Group Manager</a>	Chase	Newark, DE	Aug-03	<a href="#">Apply</a>
<a href="#">AVP/Quality Assurance Analyst- Delaware</a>	Chase	Newark, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Production Assurance / Tech Ops Incident Analyst</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Application Developer (VB6 and VB .Net)</a>	Chase	Wilmington, DE	Aug-03	<a href="#">Apply</a>
<a href="#">Social Worker</a>	Children & Families First	Georgetown, DE	Aug-03	<a href="#">Apply</a>

## See Below for Jobs Recently Posted in the Dover Post

**P/T RECEPTIONIST NEEDED**APPLY IN PERSON:5221 SUMMIT BRIDGE RDMIDDLETOWN, DE 19709 OR CALL DAX @ (302)378-9811

The **NEW Greenhill Car Wash**, Middletown De, is now accepting employment applications for the following positions: **Manager and Assistant Manager**. Previous management experience is required. A background in the car wash/lube/retail industry is desirable. Interested candidates must have mechanical aptitude and comfort with and willingness to use technology. Please send your resume/application to [info@greenhillcarwash.com](mailto:info@greenhillcarwash.com) or fax to 302-654-3753.

**Restaurant Managers** If you have what it takes to be the best and are up for the challenge come talk to us. Seeking strong managers with leadership, cost control, computer, and customer service skills. Only serious inquiries need apply. Salary commensurate with experience.**Please reply by fax to 302-674-5246, or email [christineo@axiamgt.com](mailto:christineo@axiamgt.com)**

**Experienced Landscape Foreman**, Exp. Oper. Equip, valid drivers license, Exp. Hardscaping, irrigation, sodding, Rake, seed, straw & tack, installing shrubs. We offer benefits, only interested apply to: 302-659-3130 or [emailsales@whrlandscape.com](mailto:emailsales@whrlandscape.com)

**TOC FENCING OF DELAWARE** is a rapidly growing company that strives to exceed customer expectations by providing innovative solutions to fences, decks, pergolas and patio pavers. We are seeking an experienced, motivated lead installer with a minimum of 3 years experience in vinyl, chain link and wood installation. If you think you are the right person to join our team, please **fax your resume to (302)734-4456 or mail it to: TOC Fencing, Att. Louis, 1301 South State Street, Dover, DE 19901.** No phone calls will be accepted.

Carpenters helper, apply online: [yencerbuildersinc.com](http://yencerbuildersinc.com). NO PHONE CALLS!!

**DIESEL MECHANICS WANTED:** Carey's Diesel Inc. is seeking to employ; hard working, dedicated, experienced diesel mechanics. **Requirements:** At least 2 yrs. exp. working with heavy duty equipment repair with verifiable references, a valid driver's license. Carey's offers competitive pay based on experience and performance along with benefits. We are an equal opportunity employer. **Serious Applicants Only Carey's will be taking applications and resumes in person on Thursday evenings from 5pm to 7pm. Carey's Diesel, Inc. 168 Denny Street Leipsic, DE 19901**

Delmarva Broadcasting Company, seeks **Morning Show Radio-Personality (Co-Host):** Must have five years prior on air show experience. Must have three years prior experience with MediaTouch, Cool Edit Pro, VoxPro and Studio Control Board. Five years prior experience with RCS/Selector/Linker music scheduling software and prior experience with Microsoft Word, Excel and Publisher. General understanding of Arbitron ratings preferred." Contact: Steve Monz 1666 Blairs Pond Road Milford, DE 19963 or [smonz@dbcmedia.com](mailto:smonz@dbcmedia.com). Delmarva Broadcasting is an equal opportunity employer.

**The NEW Greenhill Car Wash, Middletown De,** is now accepting employment applications for the following positions: **Manager and Assistant Manager** Previous management experience is required. A background in the car wash/lube/retail industry is preferred. Interested candidates must have comfort with and willingness to use technology. Demonstrated mechanical aptitude is a plus. Currently under construction, a Sept opening date is projected. **Please send your resume/application to [tojohn@greenhillcarwash.com](mailto:tojohn@greenhillcarwash.com) or fax to 302-654-3753 [www.greenhillcarwash.com](http://www.greenhillcarwash.com)**

**PT TELLER Position**, Must own car, reliable, dependable, able to pass a background check. Send resumes to: [bhpindustries@gmail.com](mailto:bhpindustries@gmail.com) or fax (302)677-0060

**Plumbers and Labors** We are a service company for plumbing & drain cleaning. We also provide 24 hr service to our customers. Interested applicants contact **302-492-8880 or [tgallo1973@aol.com](mailto:tgallo1973@aol.com)**

Local collection agency, seeks experienced commercial and consumer collectors for expanding operation and new projects. 1-3 years + Job is located in Dover, DE. Commercial Recovery Group at **302-730-4040 x 106 or [jyursha@crgcollect.com](mailto:jyursha@crgcollect.com) by. [www.crgcollect.com](http://www.crgcollect.com)**

**sales assistant: Part time Blenheim Homes**, is seeking an intelligent, outgoing individual to help staff the model homes at its Village of Bayberry Community. Candidate must be computer literate, dependable and able to work weekends. Knowledge of Microsoft Office a plus. Send resume and cover letter to [villageofbayberry@gmail.com](mailto:villageofbayberry@gmail.com)

**FT Admin/Receptionist**, w/ Nurses 'n Kids of Milford, DE. Competitive salary/benefits. Please fax resume to: 302-323-1173, ATTN: Tonia or email: [HR@nursesnkids.com](mailto:HR@nursesnkids.com) Call to inquire 302-221-2408

**CHILD CARE Experienced** Infant Toddler Assistant Teacher invited to join our team. Part-time position

approx. 32 hours per week. Must have OCCL certificate. Please email or fax resume to:  
[admin@childrenssecretgarden.n](mailto:admin@childrenssecretgarden.n) et 302-730-4747.

**Experienced Graphic Designer**, for Sign Co., w/2yrs exp., in Adobe Photoshop & Illustrator. Serious Inquiries only! Call Brenda (302) 331-7009

**Positive Outcomes Charter School**, a charter school in Camden, DE, has an opening for a full-time middle or high school **Certified Mathematics Teacher**. Applicants must have a working knowledge of DE Standards and Grade Level Expectations. Experience with IMP or CMP is preferred. Previous experience with LFS implementation is also preferred. Please submit a complete resume and letter of interest to: Jessica Bennett 3337 S. DuPont Hwy. Camden, DE 19934 This position will be open until filled. Positive Outcomes Charter School is an Equal Opportunity Employer.

**PRESSER PERSONS NEEDED Apply in Person Capitol Cleaners 217 S. New St. Dover, De.**

**PROPERTY MANAGEMENT** Well established firm seeks site manager for its Dover property. Candidates should have a min 3-5yrs experience with a HUD Section 236 and project based Section 8. **Please submit resume w/ salary history in confidence to [rwhite@themichaelsorg.com](mailto:rwhite@themichaelsorg.com)** Equal Employment Opportunity Employer

**BOOTH RENTAL & BARBER** needed in Dover Salon. Must have following. **Call 302-632-9352**  
**CNA OPPORTUNITY NO PLACE LIKE HOME, LLC** is looking for people who are caring, compassionate, & qualified to service our clients, call **(302)738-3051**.

**SCHOOL BUS DRIVERS NEEDED** Capital & CR Districts. Must have or be willing to obtain a CDL License. **Call 302-697-7676 Begin Training Now**

**WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES** To fill out an application go to WGMD's business office, at **31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM** WGMD Resort Broadcasting is an Equal Opportunity Employer.

### **Please See Below for Jobs Recently Posted in The Guide**

**ADMISSIONS ASSISTANT** Needed for Rehabilitation & skilled Nursing facility.  
Part-time, approx. 20 hrs./week, Mon. - Fri., 4pm -8pm. Must be detailed oriented, able to work independently, computer skills & medical terminology a plus. Send resume to:  
Pat Jimenez at Seaford Center 1100 Norman Eskridge Hwy., Seaford, DE or fax to:  
302-629-3555. EOE

248470

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#### **RECEPTIONIST / RENTAL AGENT NEEDED**

for a busy beach community. Looking for a mature individual with Computer Experience (especially Excel) & Excellent Customer Service skills a must. This position would be a great opportunity for a retired person. Weekends a must. Must be able to pass a criminal background check & drug test.  
Pls. call 302-245-4987.

248772

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**IDEAL FOR DEL TECH STUDENT:** Need a **LIVE-OUT NANNY & FAMILY ASST.** in

Georgetown to help with before & after school transportation, meals & homework. Most weekdays will be **6:30-8:45AM & 2:30-5:15PM** w/some flexibility. Candidate must be **HONEST**, reliable, a non-smoker, have reliable all-weather transp., have good driving & work history. Call 302-981-3099.

249782

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CDL-A, 5 years exp. w/New York. 302-362-9973

250042

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Chair space for rent in established Hair Salon in Seaford, DE. Call Donn at Donn's Hair Alternative, 302-629-3355, Tues.-Sat.

248504

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**AVON: BONUSES!**  
**REPS. NEEDED ALL AREAS**  
**302-249-0973** (S. Sussex Co.)  
**302-943-5721** (Sussex/Kent)  
**410-364-9012** Avon Beauty Ctr.  
**OR TOLL FREE 877-337-EARN**  
[www.YOURAVON.COM/wendy](http://www.YOURAVON.COM/wendy)

250054

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Now Hiring Successful candidates for marketing. Must be dependable, self motivated with own transportation.

**SERIOUS INQUIRIES ONLY.**

Please email resume to:

[latinooo.latinos@gmail.com](mailto:latinooo.latinos@gmail.com) or contact Veronica Fuentes,  
302-260-6049.

248235

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**TIRED OF LIVING  
PAYCHECK TO PAYCHECK?**

Wellness Coaches needed.

Will train. PT/FT. Perfect for  
students & moms. Work around your schedule. Bi-Lingual a plus.

[www.enjoylifestylenow.com](http://www.enjoylifestylenow.com)

302-644-3646.

248886

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**PART TIME / 20 HRS., COMPUTER ENGRAVER NEEDED TO ENGRAVE TROPHIES,  
PLAQUES, ACRYLIC AWARDS, AND HELP WITH THE PRODUCTION. MUST BE  
EXPERIENCED WITH CORELDRAW AND PHOTOSHOP ELEMENTS. PLEASE CONTACT  
CROWN TROPHY, DELMAR, DE,  
302-875-1949 OR**

[staff@delmarcrowntrophy.com](mailto:staff@delmarcrowntrophy.com)

249686

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**EDUCATION COORDINATOR**

**MINIMUM REQUIREMENTS**

\*Fully bilingual (English/Spanish)  
\* Bachelor's Degree in related field  
\* Experience in adult education & the Delaware education system  
\* Knowledge of computer software MS Word, Excel, Access



\* Excellent organizational and interpersonal skills

Please send resume to:

La Esperanza, Inc.  
Attn.: Executive Assistant  
216 North Race Street  
Georgetown, DE 19947

248980

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Office Manager needed for show- room in Rehoboth Beach. Must have 5 yrs. management exp. in sunrooms, decking, etc. Send resume to: 302-227-0802 or email: [james2797@hotmail.com](mailto:james2797@hotmail.com)

249084

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Immediate openings for Technicians with experience servicing commercial kitchen equipment including fryers, grills, toasters, ovens, warmers, etc.

Requirements:

Excellent customer service skills. Clean professional appearance. Good work ethic. Team player with a positive attitude. Excellent communication skills. Personal tools.

Qualifications:

Knowledge of cooking equipment repairs. Experience with gas and electric. Valid Driver's License with a good driving record. Ability to read schematics and troubleshoot.

We offer:

Top pay (based on experience).  
Company Truck. Uniforms. Health Insurance. Paid Vacation and Holidays.

If you are looking for a great career opportunity, please email your resume to: [resumes9080@gmail.com](mailto:resumes9080@gmail.com) or fax it to: 410-796-1248.

248361

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Experienced plumber wanted for PT/FT position. Valid driver's license & hand tools required. Please forward resume to:

[biznvr45@verizon.net](mailto:biznvr45@verizon.net)

or fax to: 302-541-4550

248156

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**PINNACLE FOODS**  
**VLASIC PLANT**

Current Seasonal Openings: Hand Packers, Stackers, Sorter/Toppers, and Forklift Operators (prev. certification req.). All shifts.

All interested applicants please apply at: Pinnacle Foods (Vlasic Plant), 29984 Pinnacle Way, Millsboro, DE between the hours of 9am-4pm Mon.-Fri. or Thurs., Aug. 4th or Thurs., Aug. 11th between the hours of 4pm-6pm. Applications will be accepted during these dates/times only until Mon., Aug. 15th. No phone calls please. **EEO/AA EMPLOYER**

249986

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**WANTED**

**RECEPTIONIST/SECRETARY FOR MEDICAL OFFICE. EXPERIENCE PREFERRED. FAX  
RESUME: 302-644-6768**

249132

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**MARINE TECHNICIAN**

Growing marine dealership seeking a qualified marine mechanic. Mercury and/or Yamaha certified preferred. Must have a good driving record, work habits, be organized and customer focused. Full time, year round employment with benefits and competitive salary for the right person. Resume may be emailed, or you may apply in person Tuesday through Saturday at:

Midlantic Marine Center  
26624 DuPont Blvd.,  
Selbyville, DE 19975  
302-436-2628 (Phone)  
302-436-8436 (Fax)  
[midlanticmarine1@aol.com](mailto:midlanticmarine1@aol.com)

248176

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Service Tech/Route Person wanted for PT employment. Some knowledge of electronics/ mechanical exp. Will train. Must have valid driver's lic. Must pass drug test & background check. Apply at Columbia Amusements, 10000 Old Racetrack Rd., Delmar, DE 19940. 302-856-7000

248511

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Now Hiring Satellite Technicians w/truck or van, in house training avail., must be able to pass drug & background check. Call 302-629-0768 for an interview.

249781

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Accepting Applications for Cooks

& Cashiers, FT/PT. Start at \$7.25/hr. up to \$8.50/hr., Chance for advancement. Pickup application at: Bodie's Dairy Market in Millsboro, Milton, Georgetown, Selbyville or Dagsboro, DE; or Greensboro, MD.

249251

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**NOW HIRING: EXP. CHICKEN FARM TENANT FOR (4)  
HOUSES, PAY: \$1200. THIS JOB REQUIRES TWO FULL TIME PERSONS W/EXP.,  
PREFER NO CHILDREN.**

**(6) DAYS/WK. MUST BE ABLE TO POWERWASH & BE WILLING TO WORK. 1BR HOME IS  
PROVIDED & UTIL. PAID. CALL 443-880-8899.**

249699

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R& R Gill & Bar is looking for exp. Cooks. Email resume to:

[cpsbcg@comcast.net](mailto:cpsbcg@comcast.net)

or fill out application on line at:

[rnrgrillnbar.com](http://rnrgrillnbar.com)

249443

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Looking for dependable, hard working individual to work in Produce Market located in Bridgeville. Must be able to work flexible hours & weekends. Call 302-337-8114 9am-3pm daily.

249617

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Natalie's Hair & Nails is looking for a Licensed Hair Stylist or Nail Tech. Call 302-629-4965

248286

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**BUILD YOUR CAREER PROSPECTS IN HIGH-TECH!**

Internet Connection Inc., one of the most successful website design and hosting firms on the Eastern

Shore, needs a self-starter to take over our billing and production scheduling operations.

If you're really good, there's no limit to where you can go!

We are a fast-paced, upbeat website design and hosting company, founded in 1993, looking for an enthusiastic individual to join our team. The position entails supervising our office billing system, as well as managing our website production schedule.

Learn more at:

[http://internetconnection.net/  
about/jobs-ic](http://internetconnection.net/about/jobs-ic)

249424

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### **AUTOMOTIVE SALES**

Qualifications: Highly motivated, energetic & able to follow directions...basically, a real go-getter! In return, we'll give you a stable work environment, team atmosphere, retirement plan & the opportunity to earn great income! Interested? Email: [whill@prestonmotor.com](mailto:whill@prestonmotor.com)

249532

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### **\*\*\*WANTED\*\*\***

**\*JOHN DEERE MECHANIC\***  
**302-645-4669**

249909

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### **HVAC SERVICE TECH**

Min. 5 years exp. with C.F.C. Cert. Trouble shooting and repair of residential and light commercial systems. A positive "Can Do" attitude / team player. Willing to do install or estimating during off peak times. Great chance for advancement for the right person. Good driving record a must. Email resume to:

[rgeelhaar@cphinc.com](mailto:rgeelhaar@cphinc.com)  
or call 302-732-6006 ext. 153.

249131

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The Happy Woofer Kennel has FT & PT positions open, cleaning, care of dogs & puppy sales. Harrington, DE. E-mail [kat.lew@hotmail.com](mailto:kat.lew@hotmail.com) for details.

248761

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Hardee's of Laurel is looking for hardworking Crewpersons for the 11pm-7am shift. Apply in person at Hardee's, Rt. 13, Laurel.

249444

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Exp. person to work w/children w/behavior issues. Fax resume to: 443-944-9028.

249104

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TLC in Milford has (2) ECE opportunities: 1) Preschool Teacher / Team Leader: Must be OCCL qualified, have

minimum of 5 years experience, strong communication and classroom management skills.

2) Infant Assistant: Prefer qualified individual but will train right candidate. Call 302-422-3728 or email resume to:

[TlcCheryl.Clendaniel@  
verizon.net](mailto:TlcCheryl.Clendaniel@verizon.net)

248179

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### **BOOKKEEPER/PROP. MGR.**

PT-FT. Great opportunity with a local, growing company.

Fax resume to: 206-202-0745.

249459

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Looking for PT Secretary. Send resumes to: PO Box 5, Ellendale, DE 19941, Attn.: Jay Jones. No phone calls please.

247443

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Appliance Repairman Needed, Part time. Sam's Furniture, 302-934-1777. 30203 Mitchell St., Millsboro, DE.

248581

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Experienced  
Salesperson Wanted.  
Apply in Person:  
Gene's Auto Sales, Inc.  
Selbyville, DE.

249825

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**BOULEVARD FORD LINCOLN MERCURY** at both locations, accepting applications for dealer-ship experienced Service Tech-nicians. Contact Randy in Georgetown, 302-856-2561 ext. 230, or Shane in Lewes at 302-645-2801.

247506

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Work with kids and mentors! Become a Mentor Coordinator in our AmeriCorps Program.

[www.connectinggenerations.org](http://www.connectinggenerations.org).

249775

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**METHODIST MANOR HOUSE,**  
our resort style retirement  
community, located in Seaford, DE, has opportunities  
available for:

**SEMI-SKILLED MECHANIC  
FT, 75 HRS./PAY PERIOD**

Repair and maintain physical structures of commercial,  
residential &/or medical  
buildings using hand tools & power tools. Min. 2 yrs. technical maintenance exp. req. as well as HVAC  
certification and expertise in AC repair. Valid  
driver's license needed.

**SECURITY GUARDS  
FT, 60 HRS./PAY PERIOD**

Monitor the front desk and patrol the grounds. Experience  
preferred. CPR & First-Aid  
training required.

**HOUSEKEEPERS  
POOL**

2 yrs. exp. in floor/carpet  
cleaning required, preferably in a retirement community or  
hospitality setting. Must be able to work weekends and holidays.  
Competitive pay & benefits offered for Full Time positions. **APPLY IN PERSON AT:**

**MANOR HOUSE,  
1001 MIDDLEFORD RD., SEAFORD, DE 19973**  
EOE. Drug free environment.

[www.acts-jobs.org](http://www.acts-jobs.org)

249101

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**MACHINIST WANTED.** Positions now open for Class A Machinists. Established machine shop is now accepting applications for individuals having a minimum of 5 years experience with manual mills and lathes, CNC/Prototrak mills and lathes. Must have basic machinist tools. Competitive insurance & 401k plan. Pre-employment drug and alcohol screening required. Send resume to: Bridgeville Machinist, 17016 N Main St., Bridgeville, DE 19933 or fax to: 302-258-0809 or call 302-337-8445 to set up interview.

249407

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Live-in Housekeeper & Gardener, possible housekeeper only, prefer couple, prefer no children, mature, non-smoker, no pets. Refs. & exp. Live 5 months in MD & 7 mo. in Texas. 410-745-5940 or fax 410-745-2870.

246076

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DE High School Dropouts 17-21, earn money while getting your GED + learn valuable construction skills with Operation Reconstruct. Classes start soon. For info. & interview, call 302-245-2037 or 302-542-0771.

249028

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Wait Staff wanted at  
Game Zone, Laurel, DE.  
Apply in person only. Tues.-Fri. 12-6pm. 460 N Central Ave.

249390

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PT Activity Assistant. Energetic/ enthusiastic person needed to fill Activity Assistant position at Assisted Living Community. Must be willing to work days/eve./ wknd. & rotating holidays. Must have strong communications & computers skills. Candidates will have exp./interest that will compliment Recreation Program. Responsibility include, but are not limited to transporting residents in facility bus. Driving record must be clean. Apply in person to: Heritage at Milford Assisted Living Facility, 500 S DuPont Blvd., Milford, DE 19963.

EEOC MFDV

249095

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Machinist Wanted  
Full time work in an air conditioned facility. Manual machine experience a must, but CNC experience will be a plus. Compensation will depend on level of ability, and productivity. Send resume to: [gbshunt@gmail.com](mailto:gbshunt@gmail.com)  
Demco Inc., Salisbury, MD.

247158

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**WANTED: FT MECHANIC,** must have own tools & current driver's license. Apply at Georgetown Auto Sales, 302-856-3648

249141

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Landscape Laborers & Mowing Operators needed immed. Exp. preferred. Great starting pay & benefits. Call btwn. 8am-4pm, 302-381-2742.

248881

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**EARLY CHILDHOOD TEACHER**  
positions avail., cert. by Delacare regulations.  
Apply: 425 E Stein Hwy., Seaford, DE.  
Call 302-629-8583.

249417

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Busy Day Spa in Lewes, DE Now Hiring Hair Stylists & Nail Technicians. Email Resume to: [chopkinsords@yahoo.com](mailto:chopkinsords@yahoo.com)

Operations Mgr. wanted to assist home buyers to the mortgage process. Call 302-381-2772 or fax resume to 206-202-0745

249446

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PT Cleaning help needed. Flexible schedule, must have own transportation. Get paid when finished. Must be able to travel out of town. 302-393-4072

249750

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Looking for person(s) for FT position, lending exp. a must, bank exp. ok, background credit check & drug test necessary. Call 302-436-9831, ask for mgr.

248606

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Office Mgr./Admin. Assist- AP, AR, PR, Bank Recs. Exp Only. Fax Resume to 302-846-2851.

250170

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Attn.: School Bus Drivers. Training available. Woodbridge Sch. Dist. Call 302-337-8619.

249201

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HVAC-R Technician needed w/2 yrs. of field exper. & required CFC certifications. Call Hyett Refrigeration, 302-684-4600

249717

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**SCHOOL BUS DRIVERS NEEDED.** Millsboro / Long Neck area. License required.

302-245-0315

249425

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**SALES PERSON WANTED** for used car lot. Must have valid driver's license. Exp. preferred but will consider all applications. Apply at Georgetown Auto Sales, 302-856-1827.

249657

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**HVAC DUCT / EQUIPMENT  
INSTALLATION  
SUBCONTRACTORS**

Experienced, Licensed & Insured Subcontractors needed for residential & light commercial installation.

Only apply if you  
can do a complete install  
with minimal supervision.  
e-mail: [rgeelhaar@cpnhinc.com](mailto:rgeelhaar@cpnhinc.com)  
Call 302-732-6006 ext. 153

249137

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**HVAC SERVICE TECHNICIAN**

Must be experienced in Residential, Commercial & Refrigeration. Salary according to experience. Great Benefits.

Email Resume To:

jennifer@wicomico

heatingandair.com

Or Apply To:

Wicomico Heating & Air

621 East Railroad Avenue,

Salisbury, MD 21804

248138

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Express Lane  
Lube Technician needed:

No tools needed.  
Must have valid driver's license.  
Must take pride in work, have good communication with co-workers, and provide excellent customer service.

Competitive pay structure

For more information, contact Kevin at 410-548-4600 ext. 1152 or come by Chrysler Jeep Dodge store in Salisbury and fill out application.

248221

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Milford Pizza Palace,  
556 S DuPont Hwy.,  
Milford, DE  
302-422-2007  
Needs Exp. Waitress,  
PT or FT positions available. Apply in person.  
Refer applications to Steve.

248883

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**SCHOOL BUS DRIVERS**  
**R&M BUSES, INC.**  
Bridgeville-based business.  
Call 302-542-4503

249281

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Laborer needed, no exp. necessary, pay nego. Sussex Co. Must have own transportation. Call 302-276-1808.

247165

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FT Reservations/Office Clerk, Campground, Lewes area, computer exp. req. Seniors welcome, weekends a must. Send resume or apply at Tall Pines, 29951 Persimmon Rd., Lewes, DE 19958 or fax resume to: 302-684-1045 or email resume to:

[chad@tallpines-del.com](mailto:chad@tallpines-del.com)

**NO PHONE CALLS PLEASE.**

248874

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Now Hiring Successful candidates for marketing. Must be dependable, self motivated with own transportation.

**SERIOUS INQUIRIES ONLY.**

Please email resume to:

[latinooo.latinos@gmail.com](mailto:latinooo.latinos@gmail.com) or contact Veronica Fuentes,  
302-260-6049.

248234

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#### **ASSISTANT TRANSPORTATION DIRECTOR**

Required to assist w/the oversight of a fleet of (80)+ vehicles. Will also be responsible for all aspects of transportation, incl. scheduling of staff. Organization skills a must. Prior exp. is preferred, CDL lic. w/passenger endorsement & current DOT card are required. FT position Mon.-Fri. 7:30am-3:30pm. Apply at Dove Pointe, 1225 Mt. Hermon Rd., Salisbury, MD.

249630

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Part Time Deli Help wanted. Milford Sunoco. Please call 302-339-5194

250066

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**SAUNA/THERAPEUTIC INSTRUCTOR**

Position requires providing therapeutic opportunities to persons with disabilities. Also required to report to various locations to provide transportation to persons. FT M-F 8am-4pm.

Apply at Dove Pointe, 1225 Mt. Hermon Rd., Salisbury, MD.

249631

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Crystal Steel Fabricators Inc., in Delmar, DE, has day and night shift openings in the following positions:

\* Fitters: Must have exp. laying out, fitting & welding steel members.

\* CNC machine operator: Must be able to read blueprints.

\*Welders: Successful candidates will be self-starters, dependable & team players with a good attitude towards safety.

To apply for these positions, please email a resume to: [jobs@crystalsteel.com](mailto:jobs@crystalsteel.com) or fax to: 302-846-3223, attn.: Human Resources or apply in person at 9317 Old Racetrack Rd., Delmar, DE 19940.

248173

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Aerobic Instructor needed for 2 days per wk., 1 hr. each day. For info., call 302-934-8839

250032

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**\*\* JOB FAIR \*\***

Are you looking for a better job, with a stable company offering great benefits and competitive pay?

Manpower will be holding a Job Fair on Thursday, August 4th from 1pm - 3pm.

Current Openings include:

**\* BOOKKEEPERS**

**\* MEDICAL OFFICE**

**RECEPTIONISTS**

**\* CUSTOMER SERVICE**

**REPRESENTATIVES**

**\* TELEMARKETERS**

Brief interviews will be  
conducted, please dress  
appropriately and bring current copy of your resume.

The job fair will be held at

Manpower

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